

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE FOREST VIEW ACRES WATER DISTRICT AND THE BOARD OF DIRECTORS OF THE WATER ACTIVITY ENTERPRISE HELD AUGUST 26, 2020

ATTENDANCE

In attendance were Directors:

Brad Hogan
Hans Zimmermann (via speakerphone)
Nancy Wilkins (via speakerphone)
Victor McBride

Also in attendance were:

Lisa A. Jacoby; Community Resource Services, LLC (“CRS”)
Clyde Penn; ORC Water Professionals (“ORC”)
John McGinn; JDS Hydro Consultants, Inc. (for a portion of the meeting)

ADMINISTRATIVE ITEMS

The meeting was called to order at 6:01 p.m. at the Monument Sanitation District offices; 130 2nd Street, Monument, CO 80132.

Following discussion, upon motion duly made by Director McBride, seconded by Director Hogan and, upon vote, unanimously carried, the absence of Eckehart Zimmerman was excused.

Agenda – Ms. Jacoby distributed for the Board’s approval the proposed Agenda. Following discussion, upon motion duly made by Director McBride, seconded by Director Hogan and, upon vote, unanimously carried, the Agenda was approved, as presented.

Minutes - The Board reviewed the Minutes of the July 22, 2020 Regular Board meeting.

Following discussion, upon motion duly made by Director Hans Zimmermann, seconded by Director Wilkins, upon vote, unanimously carried, the July 22, 2020 Minutes were approved, as presented.

PUBLIC COMMENT

None.

OPERATIONS AND MAINTENANCE ITEMS

ORC Water Professional’s Monthly Operations Report – Mr. Penn presented his report to the Board.

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Booster Station Alarm at Arapahoe Water Plant – Discussion ensued regarding the Booster Station Alarm at the Arapahoe Water Plant. Following discussion, upon motion duly made by Director Wilkins, seconded by Hans Zimmermann, upon vote, unanimously carried, the Booster Station Alarm replacement was approved for a cost not to exceed \$7,000.

CAPITAL/ ENGINEERING ITEMS

JSD-Hydro Consultants, Inc. (“JDS”) Monthly Report (enclosure) – Mr. John McGinn presented his report to the Board.

Consider Priority of Projects – The Board considered the priority of capital projects presented by Mr. McGinn.

Pursuant to the capital improvement planning work session, the Board determined to move forward with the Arapahoe Well Pump Replacement, which is tentatively planned for October/November of this year.

FINANCIAL ITEMS

Treasurers Report / Bank Balances / Transactions - Director Wilkins reported that the Financial Statement cash balances and transactions reconciled with the bank statements.

Discussion ensued regarding the transfer of funds from the Operations Fund into the Capital Project Fund. No action was required by the Board as it was noted that the transfer of funds would occur in the general course of business.

Director Wilkins noted that a 2020 Budget Amendment may be necessary. Ms. Jacoby noted that if a 2020 Budget Amendment became necessary, it would be scheduled and occur as appropriate, at the 2021 Budget Hearing Board Meeting.

BOKF Bank Statement – Director Wilkins noted that the balance as of July 31, 2020 was \$109,736 (rounded).

ColoTrust Bank Statement – Director Wilkins noted that the balance as of July 31, 2020 was \$644,524 (rounded) with an interest rate of .35%.

Billing Register Report (enclosure) – No action was required.

Tap Fee Report (enclosure) – A revision was noted to the Tap Fee Report related the Inclusion Agreement dated September 17, 2015 for which Owner shall be entitled to one water tap to serve the property without payment of the water tap fee.

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July 31, 2020 Cash Position (adjusted as of August 18, 2020) and Unaudited Financial Statements for the period ending July 31, 2020 –

No action was taken by the Board.

Claims – The Board reviewed the claims totaling \$21,900.81 represented by check numbers 04933– 04950, plus auto payments totaling \$3,422.85 for a grand total of \$25,323.66.

Following review, upon motion duly made by Director Nancy Wilkins, seconded by Director Hans Zimmermann and, upon vote, unanimously carried, the claims were approved, as presented, subject to voiding of Director Eckehart Zimmerman’s director’s payment.

OTHER BUSINESS/ DIRECTORS ITEMS

Look Ahead Schedule – There were no changes noted to the Look Ahead Schedule.

LEGAL ITEMS

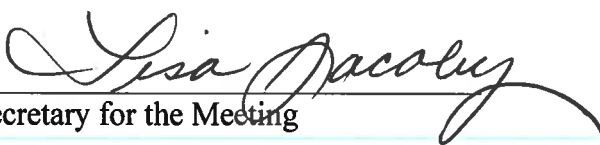
EXECUTIVE SESSION – No Executive Session was necessary.

2021 CDPHE Drinking Water Eligibility Survey – Director Wilkins and Director Hogan deliberated over the annual Eligibility Survey prepared JDS Hydro Consultants. It was noted that the Survey was brought before the Board for approval at the June 24, 2020 Board Meeting for filing by the end of June, as required by the State. There was no resolution to the deliberation.

ADJOURNMENT

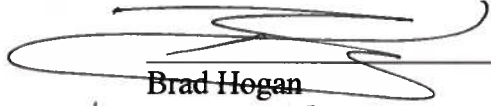
There being no further business to come before the Board, the meeting was adjourned at approximately 7:00 p.m.

Respectfully submitted,



Secretary for the Meeting

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THESE MINUTES ARE APPROVED AS THE OFFICIAL AUGUST 26, 2020 MINUTES OF THE FOREST VIEW ACRES WATER DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:




Brad Hogan



Eckehart Zimmermann

Hans Zimmermann

Nancy Wilkins


Victor McBride