

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE FOREST VIEW ACRES WATER DISTRICT AND THE BOARD OF DIRECTORS OF THE WATER ACTIVITY ENTERPRISE HELD MAY 26, 2021

ATTENDANCE

In attendance were Directors:

Brad Hogan; President
Hans Zimmermann
Nancy Wilkins (via speakerphone)
Victor McBride; Treasurer
Eckehart Zimmermann

Also, in attendance were:

Joel Meggers; Community Resource Services, LLC (“CRS”)
Gabby Begeman; ORC Water Professionals (“ORC”)
John McGinn; JDS Hydro Consultants, Inc.
Peter Johnson; Vranesh and Raisch, LLP
Allison Robenstein; Our Community News
Steve Sheffield; Town of Monument
Mike Forman; Town of Monument
Residents:
Kathi Van Der Gugten

ADMINISTRATIVE ITEMS

The meeting was called to order at 6:01 p.m. at the Monument Sanitation District offices; 130 2nd Street, Monument, CO 80132.

Agenda – Mr. Meggers distributed for the Board’s approval the proposed Agenda. Following discussion, upon motion duly made by Director Eck. Zimmermann, seconded by Director Wilkins and, upon vote, unanimously carried, the agenda was approved, as presented.

Minutes - The Board reviewed the Minutes of the April 28, 2021, Regular Board meeting. Motion duly made by Director Eck Zimmermann, second by Director Hans. Zimmermann, the Board approved the minutes as presented.

- **Discuss Town of Monument Proposed Tank Site, Water Line and Potential Interconnect with District** – Mr. Foreman and Mr. Sheffield presented the emergency connection along with Mr. McGinn. The board reviewed and discussed the benefits of pursuing and completing the emergency interconnect. Motion duly made by Director Eck Zimmermann, second by Director Hans Zimmermann, the Board approved to have JDS Hydro

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pursue the project for the district. The board outlined the following next steps:

- An estimated budget needs to be established and presented.
- Mr. McGinn to draft a letter of intent to show support for project.
- An IGA needs to be drafted by Mr. Johnson.
- Provide project updates at future meetings.

**PUBLIC COMMENT:
ON NON-AGENDA ITEMS**

None

OPERATIONS AND MAINTENANCE ITEPMS

ORC Water Professional's Monthly Operations Report – Ms. Begeman reviewed her report with the Board.

Discuss Surface Treatment Plant Repair and Maintenance Priorities
Ms. Begeman reported that the plant needs 3 additional turbidity meters because the plant is currently out of compliance. She estimated that the meters would cost approximately \$13,000. Motion duly made by Director Eck Zimmermann, second by Director Wilkins. Zimmermann, the Board approved the purchase and installation of the 3 turbidity meters.

Ms. Begeman explained the violation that the plant had been issued and requested that upgrades need to be pursued. The board reviewed and discussed potential options to improvement the plant with Ms. Begeman and Mr. McGinn. As a result of the discussion, the Board directed staff to do the following:

- Mr. McGinn and Ms. Begeman will research and prepare to present potential upgrade options along with estimated costs at the next board meeting.
- Distribute the public notice via the water bills to all of the customers that is required by the violation letter from the state, per Ms. Begeman.
- Mr. Meggers will pursue potential funding opportunities from outside sources.

Consider Approval of Agreement with Badger Meter for 116 Endpoints for Orion Cellular Encoder - \$6,960.00 – The Board reviewed and discussed the agreement. Motion duly made by Director Wilkins, second by Director McBride, the Board approved the agreement with Badger Meter for 116 Endpoints for Orion Cellular Encoder for \$6,960.00.

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CAPITAL/ ENGINEERING ITEMS

JSD-Hydro Consultants, Inc. ("JDS") Monthly Report – Mr. McGinn presented and reviewed his report with the Board.

FINANCIAL ITEMS

Treasurers Report / Bank Balances / Transactions - Director McBride reported that the Financial Statement cash balances and transactions reconciled with the bank statements. The Board accepted these reports.

April 30, 2021, Cash Position (adjusted as of May 6, 2021) and Unaudited Financial Statements for the period ending April 30, 2021. Upon motion duly made by Director Eck Zimmermann, seconded by Director McBride, upon vote, unanimously carried, the Board accepted the April 30, 2021 Cash Position adjusted as of May 6, 2021 and unaudited Financial Statements for the period ending April 30, 2021.

Billing Register Report (enclosure) – No action was required.

Tap Fee Report (enclosure) – No action was required.

Consider Approval of Laptop Purchases for Directors to Increase Administrative Efficiency – Mr. McBride presented the proposal and discussed it with the Board. Director Eck Zimmermann moved to approve up to \$500 for the purchase of a laptop or other appropriate computing device. An additional reimbursement of \$100.00 was also approved for software, virus protection and back-up services and that this reimbursement for technology be provided every two years to board members. Seconded by Director McBride, upon vote, unanimously carried, the Board approved.

Discuss Bank Fees and Charges – Mr. McBride presented and reviewed the proposal from InBank to provide banking services to the district. Director Wilkins asked to confirm that the checking is free and that they do offer free checking and savings. The board asked that these questions be addressed at the next board meeting.

Claims – The Board reviewed the claims totaling \$17,767.03 represented by check numbers 5054 - 5064, plus auto payments totaling \$3,724.18 for a grand total of \$21,491.21

Following review, upon motion duly made by Director Eck Zimmermann, seconded by Director McBride, upon vote, unanimously carried, the claims were approved, as presented.

OTHER BUSINESS/

Look Ahead Schedule – Mr. Meggers reviewed and discussed the look ahead with the Board.

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**DIRECTORS
ITEMS**

Consider Revision or Elimination of Section 5-6 of the District Rules and Regulations RE Water Taps for Multiple Structures on a Single Property - deferred to a future meeting.

Consider Reviewing Multiple Taps for Structures on Individual Properties – deferred to a future meeting.

LEGAL

Discuss Capital Project Bidding Process – Mr. McGinn review and discussed the bidding process and legal requirements of capital projects. He pointed out that all of the documents in the bidding process eventually become public documents that are available to the board and the customers. The board discussed the review and approval of both past and future capital projects.

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made by Director Eck Zimmermann, seconded by Director Hans Zimmermann, upon vote, unanimously carried, the Board adjourned the meeting at 8:05 p.m.

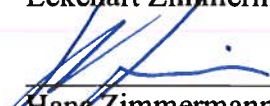
Respectfully submitted,

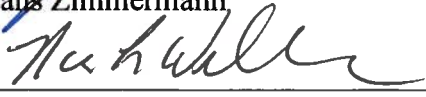

Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL MAY 26, 2021, MINUTES OF THE FOREST VIEW ACRES WATER DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:


Brad Hogan


Eckehart Zimmermann


Hans Zimmermann


Nancy Wilkins


Victor McBride