

# RECORD OF PROCEEDINGS

---

## MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE FOREST VIEW ACRES WATER DISTRICT AND THE BOARD OF DIRECTORS OF THE WATER ACTIVITY ENTERPRISE HELD MAY 25, 2022

### ATTENDANCE

In attendance were Directors:

Brad Hogan; President  
Nancy Wilkins  
Eckehart Zimmerman  
David Pheteplace  
Paul McKean

Also, in attendance were:

Joel Meggers; Community Resource Services, LLC (“CRS”)  
Peter Johnson; Vranesh and Raisch, LLP  
Gwen Dall; JDS Hydro Consultants, Inc. (“JDS”)  
Gabby Begeman; ORC Water Professionals (“ORC”) via phone  
Vincent Guthrie; Resident  
Beth Lonnquist; Resident & President of the HOA

### ADMINISTRATIVE ITEMS

The meeting was called to order at 6:00 p.m. at the Monument Sanitation District offices; 130 2<sup>nd</sup> Street, Monument, CO 80132.

**Swearing in of New Board Members** - President Hogan administered Oaths of Office to Mr. McKean, Mr. Pheteplace, and Ms. Wilkins.

**Agenda** – Mr. Meggers distributed for the Board’s approval the proposed Agenda. Following discussion, upon motion duly made by Director McKean, seconded by Director Pheteplace and, upon vote, unanimously carried, the agenda was approved as amended.

**Minutes** - The Board reviewed the Minutes of the April 27, 2022, Regular Board meeting. Motion duly made by Director McKean, second by Director Wilkins and, upon vote, unanimously carried, the minutes were approved as amended.

**Discuss Increasing the Number of Board Members from 5 to 7**  
Mr. Johnson reported that there was no change in status.

### PUBLIC COMMENT

Beth Lonnquist informed the Board that the Red Rocks Acres development project has filed with the El Paso County Planning Commission. Mr. Meggers reported that representatives of the new owner

## RECORD OF PROCEEDINGS

---

of Red Rock Acres had reached out to him requesting to be on a future agenda and that he would be following up with them to obtain a deposit prior to starting work on the project.

### OPERATIONS AND MAINTENANCE ITEMS

**ORC Water Professional's Monthly Operations Report** – Ms. Begeman presented and reviewed her report with the Board via telephone.

### CAPITAL/ ENGINEERING ITEMS

**JDS-Hydro Consultants, Inc. ("JDS") Monthly Report** – Ms. Dall presented and reviewed her report with the Board.

**Update on Easement with HOA Regarding Interconnect Vault** - Ms. Dall reviewed and discussed obtaining an easement from the HOA. Director Zimmermann moved to pursue obtaining an easement from the HOA. Upon motion duly made by Director Zimmermann, seconded by Director Pheteplace, upon vote, unanimously carried.

**Status Update on Power to New Booster Station for Interconnect** – Ms. Dall reported that the Work Order Authorization Form had been received from CORE and the load data sheet was returned.

**Mapping** - Ms. Dall reviewed and discussed the future mapping needs of the District with the Board. Director Wilkins commented that she would provide draft language regarding a potential future mapping contract.

### FINANCIAL ITEMS

**Treasurers Report / Bank Balances / Transactions** – Director Pheteplace presented the monthly cash position and unaudited financial statements that were provided in the board packet, upon motion duly made by Director Zimmermann, seconded by Director Wilkins, upon vote, unanimously carried, the Board accepted them as presented.

**Billing Register Report (enclosure)** – No action was required.

**Tap Fee Report (enclosure)** – No action was required.

**Claims** – The Board reviewed the claims totaling \$28,804.67 represented by check numbers 5220 -5230, plus auto payments totaling \$2,729.85 for a grand total of \$31,534.52.

Following review, upon motion duly made by Director Zimmermann, seconded by Director Wilkins, upon vote, unanimously carried, the claims were approved, as presented.

RECORD OF PROCEEDINGS

**Status Update on the El Paso County ARPA Grant Submittal** – Mr. Meggers informed the Board that the county plans to announce the award of grant money on June 17, 2022.

**OTHER BUSINESS/  
DIRECTORS  
ITEMS**

**Look Ahead Schedule** – Mr. Meggers reviewed and discussed the look ahead with the Board.

**LEGAL**

**Consideration of Property Ownership** – Director Wilkins presented and reviewed the enclosures that were provided to the Board.

**ADJOURNMENT**

There being no further business to come before the Board, upon motion duly made by Director Zimmermann, seconded by Director Pheteplace, upon vote, unanimously carried, the Board adjourned the meeting at 7:50 p.m.

Respectfully submitted,

  
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL MAY 25, 2022, MINUTES OF THE FOREST VIEW ACRES WATER DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

  
Brad Hogan

\_\_\_\_\_  
Eckehart Zimmermann

  
Nancy Wilkins

  
David Pheteplace

\_\_\_\_\_  
Paul McKean