

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR
MEETING OF THE BOARD OF DIRECTORS OF
THE FOREST VIEW ACRES WATER DISTRICT
AND THE BOARD OF DIRECTORS OF THE
WATER ACTIVITY ENTERPRISE
HELD
June 28, 2023**

ATTENDANCE

In attendance were Directors:

David Pheteplice, President, Term Expiration: May 2025
Vincent Guthrie, Treasurer, Term Expiration: May 2027
Nancy Wilkins, Term Expiration: May 2025
Paul McKean, Term Expiration: May 2025
Matt Quinlan, Term Expiration: May 2027
Gregory Hoffman, Term Expiration: May 2025
P.K. Robinson, Term Expiration: May 2025

Also, in attendance were:

Joel Meggers; Community Resource Services, LLC (“CRS”)
Molly Couture; Community Resource Services, LLC (“CRS”)
Peter Johnson; Vranesh and Raisch, LLP
Gabby Begeman; ORC Water Professionals
Roger Sams, GMS Engineering
Will Koger, Forsgren Associates, Inc.
Mike Warsake, Forsgren Associates, Inc.

ADMINISTRATIVE ITEMS

The meeting was called to order at 6:00 p.m.

Agenda – Mr. Meggers presented for the Board’s approval the proposed Agenda. Following discussion, upon motion duly made by Director Hoffman, seconded by Director Wilkins and, upon vote, unanimously carried, the agenda as amended to include joining AWWA and Beacon access.

Minutes - The Board reviewed the Minutes of the May 24, 2023, Regular Board meeting. Motion duly made by Director Wilkins, seconded by Director Hoffman and, upon vote, unanimously carried, the minutes were approved as presented. The Board also reviewed the Minutes of the June 19, 2023, Special Board meeting. Motion duly made by Director Wilkins, seconded by Director Hoffman and, upon vote, unanimously carried, the minutes were approved as amended.

Second Round of Interviews, Engineering Firms – Both Forsgren Associates, Inc. and GMS Engineering presented proposals to the Board.

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Members of the Board asked follow-up questions to representatives of the firms.

EXECUTIVE SESSION

ADJOURN INTO EXECUTIVE SESSION Pursuant to §24-6-402(4)(e), C.R.S. to receive legal advice, develop negotiating positions, strategy, or instruct negotiators, pursuant to §24-6-402(4)(b), C.R.S. to consult attorney on specific legal questions.

Motion duly made by Director McKean to move into Executive Session at approximately 7:00 p.m. seconded by Director Guthrie and, upon vote, unanimously carried, the Board moved to Executive Session to review and discuss contract negotiations with engineering firms.

Motion duly made by Director Wilkins to move out of Executive Session at approximately 7:45 p.m., seconded by Director McKean and, upon vote, unanimously carried, the Board moved to return to the regular Agenda.

OPERATIONS REPORT & MAINTENANCE ITEMS

ORC Water Professional's Monthly Operations Report – Ms. Begeman presented and reviewed her report with the Board. She reported on a service line leak that had been identified and addressed; also, there was a shut off identified that cannot shut off, and a recommendation was made to notify the resident that a curb stop installation is needed.

CAPITAL/ ENGINEERING ITEMS

Review and Discuss Prioritization of Engineering Projects – The Board reviewed and discussed the prioritization of projects for the next couple of years. They decided to prioritize the following 3 projects:

1. Interconnect
2. Improvements to the SWTP (ARPA)
3. Clovenhoof Loop

The discussion extension of electrical service for CORE Electric will be postponed for next Board meeting.

The Board discussed the Eligibility Survey Annual Submittal and decided to reduce the cost of the meters to \$50,000.

FINANCIAL ITEMS

Treasurers Report / Bank Balances / Transactions – Director Guthrie presented the monthly cash position and unaudited financial statements that were provided in the board packet.

Billing Register Report (enclosure) – No action was required.

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Tap Fee Report (enclosure) – No action was required.

Payment of Claims: Mr. Meggers presented the current payment of claims in the amount of \$56,777.42, with auto payments totaling \$3,706.99, totaling \$60,484.41. Following review, upon motion duly made by Director McKean, seconded by Director Hoffman, upon vote, the claims were approved, as presented. Director Wilkins abstained.

OTHER BUSINESS
ITEMS/
DIRECTORS
ITEMS:

Engineering Contract: Upon motion duly made by Director McKean, for the Board President to direct legal representation to begin negotiations with Forsgren Associates, Inc to finalize a contract for engineering services, seconded by Director Wilkins, upon vote, unanimously the motion was approved.

Look Ahead Schedule – Mr. Meggers reviewed and discussed the look ahead with the Board.

Joining AWWA – Added to the agenda by Director Wilkins, opportunities were shared for Board members to join AWWA. Motion duly made by Director Wilkins to renew one subscription and to approve the subscription for one other member, seconded by Director McKean and, upon vote, unanimously carried.

Beacon Access – Director Wilkins requested global access through Beacon for members of the Board. This will be discussed further at a future meeting.

AJOURNMENT

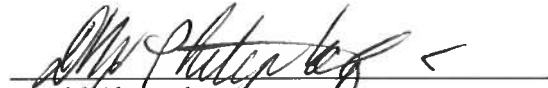
There being no further business to come before the Board, upon motion duly made by Director McKean, seconded by Director Hoffman, upon vote, unanimously carried, the Board adjourned the meeting at 8:36 p.m.

Respectfully submitted,


Secretary for the Meeting

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THESE MINUTES ARE APPROVED AS THE OFFICIAL JUNE 28, 2023, MINUTES OF THE FOREST VIEW ACRES WATER DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:



David Pheteplice



Vincent Guthrie




Nancy Wilkins


Gregory Hoffman



Paul McKean



P.K. Robinson



Matt Quinlan