

# RECORD OF PROCEEDINGS

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## MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE FOREST VIEW ACRES WATER DISTRICT AND THE BOARD OF DIRECTORS OF THE WATER ACTIVITY ENTERPRISE HELD August 23, 2023

### ATTENDANCE

In attendance were Directors:

David Pheteplace, President, Term Expiration: May 2025  
Vincent Guthrie, Treasurer, Term Expiration: May 2027  
Nancy Wilkins, Term Expiration: May 2025  
Paul McKean, Term Expiration: May 2025  
Matt Quinlan, Term Expiration: May 2027  
Gregory Hoffman, Term Expiration: May 2025  
P.K. Robinson, Term Expiration: May 2025

Also, in attendance were:

Joel Meggers; Community Resource Services, LLC (“CRS”)  
Molly Couture; Community Resource Services, LLC (“CRS”)  
Peter Johnson; Vranesh and Raisch, LLP  
Gabby Begeman; ORC Water Professionals  
Mike Waresak, Forsgren Associates, Inc.

### ADMINISTRATIVE ITEMS

The meeting was called to order at 6:02 p.m.

**Agenda** – Mr. Meggers presented for the Board’s approval the proposed Agenda. Director Wilkins asked for an amendment to the Agenda under the financial portion of the meeting regarding investments. Following discussion, upon motion duly made by Director Hoffman, seconded by Director McKean and, upon vote, unanimously carried, as amended.

**Minutes** - The Board reviewed the Minutes of the July 26, 2023, Regular Board meeting. Motion duly made by Director Hoffman, seconded by Director Quinlan and, upon vote, unanimously carried, the minutes were approved as presented.

### PUBLIC COMMENTS

There was no public comment.

### OPERATIONS REPORT & MAINTENANCE ITEMS

**ORC Water Professional’s Monthly Operations Report** – Ms. Begeman presented and reviewed her report with the Board. She explained the operational issue that had happened earlier in the month that members of the Board helped her address. Regarding the surface water plant, more sand was needed in the filters. However, she reported that the

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plant was still having issues with functionality. There was a discussion about the backup plan in the event of an emergency.

### CAPITAL/ ENGINEERING ITEMS

**Forsgren Engineering Updates** – Mr. Waresak reviewed and discussed the Cloven Hoof Project with the Board, and there was discussion of which phases to address and how to fund it. Director Wilkins also raised questions about prioritization of projects and getting quotes for next steps.

**Review and Discuss Prioritization of Engineering Projects** – Mr. Waresak is going to work on proposals for two projects that are at the top of the priority list – the Vault and the Cloven Hoof Loop.

### FINANCIAL ITEMS

**Treasurers Report / Bank Balances / Transactions** – Director Guthrie presented the monthly cash position and unaudited financial statements that were provided in the board packet.

**Billing Register Report (enclosure)** – No action was required.

**Tap Fee Report (enclosure)** – No action was required.

**Payment of Claims:** Mr. Meggers presented the current payment of claims in the amount of \$25,081.05, with auto payments totaling \$4,693.78, totaling \$29,774.83. Following review, upon motion duly made by Director Hoffman, seconded by Director McKean, upon vote, unanimously carried, the claims were approved, as presented.

Director Guthrie also shared an update about the type and yield of District's investments with ColoTrust and options.

Director Wilkins asked to see interest revenue in the General Fund from the ColoTrust Plus and the ColoTrust Edge accounts.

### OTHER BUSINESS ITEMS/ DIRECTORS ITEMS:

**Look Ahead Schedule** – Mr. Meggers reviewed and discussed the look ahead with the Board.

### LEGAL ITEMS:

Mr. Johnson gave an update regarding easements regarding their impact on the upcoming projects.

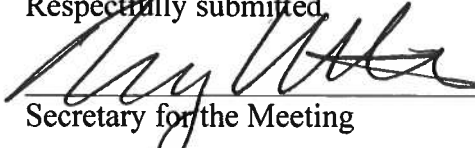
### AJOURNMENT

There being no further business to come before the Board, upon motion duly made by Director McKean, seconded by Director Wilkins, upon vote, unanimously carried, the Board adjourned the meeting at 7:24 p.m.


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Respectfully submitted,

  
Secretary for the Meeting

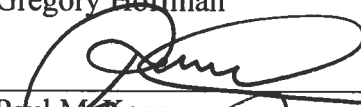
THESE MINUTES ARE APPROVED AS THE OFFICIAL AUGUST 23, 2023, MINUTES OF THE FOREST VIEW ACRES WATER DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

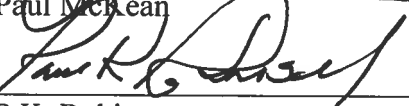
  
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