

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR
MEETING OF THE BOARD OF DIRECTORS OF
THE FOREST VIEW ACRES WATER DISTRICT
AND THE BOARD OF DIRECTORS OF THE
WATER ACTIVITY ENTERPRISE
HELD
September 27, 2023**

ATTENDANCE

In attendance were Directors:

David Pheteplice, President, Term Expiration: May 2025
Vincent Guthrie, Treasurer, Term Expiration: May 2027
Nancy Wilkins, Term Expiration: May 2025
Paul McKean, Term Expiration: May 2025
Matt Quinlan, Term Expiration: May 2027
Gregory Hoffman, Term Expiration: May 2025
P.K. Robinson, Term Expiration: May 2025

Also, in attendance were:

Joel Meggers; Community Resource Services, LLC (“CRS”)
Molly Couture; Community Resource Services, LLC (“CRS”)
Peter Johnson; Vranesh and Raisch, LLP
Gabby Begeman; ORC Water Professionals
Mike Waresak, Forsgren Associates, Inc.
Will Koger, Forsgren Associates, Inc.

**ADMINISTRATIVE
ITEMS**

The meeting was called to order at 6:00 p.m.

Agenda – Mr. Meggers presented for the Board’s approval the proposed Agenda. Director Wilkins asked for an amendment to the Agenda under the financial portion of the meeting regarding ARPA, as well as policies and procedures in Directors Items portion. Following discussion, upon motion duly made by Director McKean, seconded by Director Wilkins and, upon vote, unanimously carried, as amended.

Minutes - The Board reviewed the Minutes of the August 24th, 2023, Regular Board meeting. Motion duly made by Director McKean, seconded by Director Wilkins and, upon vote, unanimously carried, the minutes were approved, as amended.

**PUBLIC
COMMENTS**

There was no public comment.

**OPERATIONS
REPORT &**

ORC Water Professional’s Monthly Operations Report – Ms. Begeman presented and reviewed her report with the Board. She shared an update wherein there may be a need for a new radio. She reported that there continues to be issues with the current Surface Water Treatment

RECORD OF PROCEEDINGS

MAINTENANCE ITEMS

Plant, regardless of efforts for improvement. There's a plan to submit data to move forward with the new Surface Water Treatment Plant in collaboration with Forsgren Engineering.

CAPITAL/ ENGINEERING ITEMS

Forsgren Engineering Updates – Mr. Waresak reviewed and discussed the status of the Surface Water Treatment Plant project. He shared updates regarding the CDPHE requirements for water testing, and reviewed data they've collected to this point. He discussed some of the logistics for the installation and implications of timing for the District.

Director Guthrie asked follow-up questions regarding options of a surge tank or a settling tank, and Director Wilkins asked about the raw water testing.

Mr. Waresak also shared updates regarding the Cloven Hoof Loop project, as well. There was also a conversation regarding the status of an easement that impacts a resident of the District.

He also addressed the proposal for the interconnect project and where Forsgren Engineers is at in the process.

Following discussion, upon motion duly made by Director McKean, seconded by Director Quinlin and, upon vote, unanimously carried, to approve the Cloven Hoof Loop project as presented by Forsgren Engineering, with engineering services not-to-exceed fees of \$70,600.

Following discussion, upon motion duly made by Director Quinlin, seconded by Director McKean and, upon vote, unanimously carried, to approve the Interconnect project as presented by Forsgren Engineering, with engineering services not-to-exceed fees of \$79,300.

FINANCIAL ITEMS

Treasurers Report / Bank Balances / Transactions – Director Guthrie presented the monthly cash position and unaudited financial statements that were provided in the board packet.

There was a conversation about the documentation for Tap Fees.

Following discussion, upon motion duly made by Director McKean, seconded by Director Wilkins and, upon vote, unanimously carried, to update the policies to reflect the application for Water Tap Permit and make the application and its attachments confidential.

Billing Register Report (enclosure) – No action was required.

Tap Fee Report (enclosure) – No action was required.

RECORD OF PROCEEDINGS

Payment of Claims: Mr. Meggers presented the current payment of claims in the amount of \$23,292.14, with auto payments totaling \$9,066.61, totaling \$32,358.75. Following review, upon motion duly made by Director McKean, seconded by Director Wilkins, upon vote, unanimously carried, the claims were approved, as presented.

Director Pheteplace asked some follow up questions about a previous payable that CRS is resolving.

Director Wilkins asked follow-up questions regarding the process for billing and reimbursements for the ARPA grant.

**OTHER BUSINESS
ITEMS/
DIRECTORS
ITEMS:**

Look Ahead Schedule – Mr. Meggers reviewed and discussed the look ahead with the Board. There was a conversation about the scheduling for the Annual Meeting. The Board decided to have their Annual Meeting on October 25th, at 5:45pm.

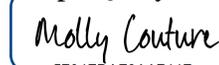
LEGAL ITEMS:

Mr. Johnson shared details on the process of entering Executive Session.

AJOURNMENT

There being no further business to come before the Board, upon motion duly made by Director McKean, seconded by Director Wilkins, upon vote, unanimously carried, the Board adjourned the meeting at 7:26 p.m.

Respectfully submitted,


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Secretary for the Meeting

RECORD OF PROCEEDINGS

THESE MINUTES ARE APPROVED AS THE OFFICIAL SEPTEMBER 27, 2023, MINUTES OF THE FOREST VIEW ACRES WATER DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

DocuSigned by:
David Pheteplace
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David Pheteplace

Vincent Guthrie

Nancy Wilkins

Gregory Hoffman

Paul McKean

P.K. Robinson

Matt Quinlan