

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR
MEETING OF THE BOARD OF DIRECTORS OF
THE FOREST VIEW ACRES WATER DISTRICT
AND THE BOARD OF DIRECTORS OF THE
WATER ACTIVITY ENTERPRISE
HELD
October 25, 2023**

ATTENDANCE

In attendance were Directors:

David Pheteplice, President, Term Expiration: May 2025
Vincent Guthrie, Treasurer, Term Expiration: May 2027
Nancy Wilkins, Term Expiration: May 2025
Paul McKean, Term Expiration: May 2025
Matt Quinlan, Term Expiration: May 2027
Gregory Hoffman, Term Expiration: May 2025
P.K. Robinson, Term Expiration: May 2025

Also, in attendance were:

Joel Meggers; Community Resource Services, LLC (“CRS”)
Molly Couture; Community Resource Services, LLC (“CRS”)
Peter Johnson; Vranesh and Raisch, LLP
Gabby Begeman; ORC Water Professionals
Mike Waresak, Forsgren Associates, Inc.
Eckehart Zimmermann, Resident

**ADMINISTRATIVE
ITEMS**

The meeting was called to order at 6:06 p.m.

Agenda – Mr. Meggers presented for the Board’s approval the proposed Agenda. Upon motion duly made by Director Hoffman, seconded by Director Quinlan and, upon vote, unanimously carried, as presented.

Minutes - The Board reviewed the Minutes of the September 27th, 2023, Regular Board meeting. Motion duly made by Director McKean, seconded by Director Hoffman and, upon vote, unanimously carried, the minutes were approved, as amended.

**PUBLIC
COMMENTS**

Public Hearing to Certify Delinquent Accounts –

Motion duly made by Director Wilkins, seconded by Director Hoffman and, unanimously carried to approve the certification of this account.

Eckehart Zimmermann shared comments during the Capital Engineering/ Items portion of the agenda.

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OPERATIONS REPORT & MAINTENANCE ITEMS

ORC Water Professional's Monthly Operations Report – Ms. Begeman presented and reviewed her report with the Board. Regarding issues with communication with the radio, the new radio does seem to be working better than the previous radio. Director Hoffman asked for follow up on scheduling a tour of the facility. Director Guthrie also asked about the mowing for the facilities, and a plan was established for mowing.

Colorado Connections Locating Services – Ms. Begeman recommended a change in provider for the locating company. Motion duly made by Director Pheteplice, seconded by Director Quinlin and, upon vote, unanimously carried, to hire Colorado Connections Locating services per Mr. Johnson's approval of contract details.

CAPITAL/ ENGINEERING ITEMS

Forsgren Engineering Updates – Mr. Waresak reviewed and discussed the status of the Surface Water Treatment Plant project. He shared updates regarding site visits, electrical updates, and water quality tests for the CDPHE submittal. He discussed sizing for the new equipment, and there were comments shared by Mr. Zimmerman. Mr. Waresak will be bringing updated information to future meetings for the Board regarding costs for the different sizes of the new equipment.

Mr. Waresak also shared updates regarding the Cloven Hoof Loop project, as well. There will be a surveyor on site. There was also a conversation regarding the status of an easement that impacts a resident of the District. Mr. Waresak committed to bringing cost estimates for this project to the next meeting.

He also addressed the Interconnect Project and stated they are working on the design drawings for this now. There was a conversation about a secondary pump for this project, and the Board decided to have it designed with two pumps.

FINANCIAL ITEMS

Public Hearing:

Mr. Meggers opened up the Public Hearing for the 2024 Budget. Mr. Zimmerman shared concerns about the inlet pipe from the stream freezing with the Board. Mr. Meggers then closed the Public Hearing.

Mill Levy:

The Board then considered Certifying the Mill Levies for the General Fund at 5.000 mills for a total mill levy of 5.000 mills. Upon motion duly made by Director McKean seconded by Director Hoffman and, upon vote, unanimously carried, the execution of the Certification of Mill Levies was

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authorized, subject to receipt of final Certification of Assessed Valuation from the County.

Treasurers Report / Bank Balances / Transactions – Director Guthrie presented the monthly cash position and unaudited financial statements that were provided in the board packet.

There was a conversation about the documentation for Tap Fees.

Director Wilkins asked follow-up questions regarding the process for billing and reimbursements for the ARPA grant.

Billing Register Report (enclosure) – No action was required.

Tap Fee Report (enclosure) – No action was required.

Payment of Claims: Mr. Meggers presented the current payment of claims in the amount of \$95,276.93, with auto payments totaling \$4,697.17, totaling \$99,974.10. Following review, upon motion duly made by Director Hoffman, seconded by Director McKean, upon vote, unanimously carried, the claims were approved, as presented.

OTHER BUSINESS
ITEMS/
DIRECTORS
ITEMS:

Look Ahead Schedule – Mr. Meggers reviewed and discussed the look ahead with the Board. He reported that there was no need for an Annual Meeting since Forest View Acres Water District was founded before January 1, 2000.

The date was finalized by the Board for the end of year meeting to occur on December 6th at 6:00pm.

LEGAL ITEMS:

Mr. Johnson shared details on the process of entering Executive Session.

AJOURNMENT

There being no further business to come before the Board, upon motion duly made by Director McKean, seconded by Director Wilkins, upon vote, unanimously carried, the Board adjourned the meeting at 7:47 p.m.

Respectfully submitted,


Secretary for the Meeting

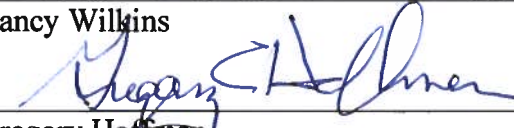
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THESE MINUTES ARE APPROVED AS THE OFFICIAL OCTOBER 25, 2023, MINUTES OF THE FOREST VIEW ACRES WATER DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:




David Pheteplace

Vincent Guthrie

Nancy Wilkins


Gregory Hoffman



Paul McKean



P.K. Robinson



Matt Quinlan