

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE FOREST VIEW ACRES WATER DISTRICT AND THE BOARD OF DIRECTORS OF THE WATER ACTIVITY ENTERPRISE HELD June 23, 2016

A regular meeting of the Board of Directors of the Forest View Acres Water District and the Board of Directors of the Water Activity Enterprise (referred to hereafter as "Board") was held on Thursday, June 23, 2016, at 6:00 p.m., at the Monument Sanitation District, 130 2nd Street, Monument, Colorado. This meeting was open to the public.

ATTENDANCE

In attendance were Directors:

Eugene Ashe
Anne Bevis
Timothy Sobik
Brad Hogan

Absent was Hans Zimmermann whose absence was excused.

Also in attendance were:

Jim McGrady; Community Resource Services ("CRS")
Gabby Begeman; ORC
John McGinn; JDS Hydro Consultants, Inc.

ADMINISTRATIVE MATTERS

Director Ashe called the meeting to order at around 6:02 p.m.

Agenda - Mr. McGrady distributed for the Board's approval the proposed agenda. Motion was made by Director Bevis and seconded by Director Hogan, vote was taken and the agenda was approved as presented.

Minutes - The Board reviewed the minutes of the May 25, 2016 Regular Board meeting. Director Bevis moved the minutes be approved as presented. Upon a second by Director Sobik, vote was taken and motion carried unanimously.

Public Comments – none.

Public Hearing Forest View Acres Water District Phase 4 Water Main Rehabilitation Project - The Public Hearing was opened at 6:07 pm. A brief presentation was made by the Board. The meeting

RECORD OF PROCEEDINGS

was noticed in the Gazette and also posted to the District's website. There was no public present. The project consists of water main line replacement, water service line rerouting and water main resizing. Placement of all pipelines will be in a dedicated public ROW. A two inch main will be abandoned in place as that pipe does not have an easement. A multiple service line will be eliminated. An area of main that is shallow and subject to freeze will be replaced. Value of the project is estimated to be \$500,000. The loan is for 20 years at 2%. Mr. John McGinn of JDS Hydro presented a poster showing the 4 projects. Stoneview Road, 800 feet of pipe and services reconnected. Red Forest Road, main replacement that has had over six leaks in the past few years, 200 feet in length. Pixie Park is shallow and it does not have as much flow as it used to. The Pixie Park main may become a project sacrificed if the bid prices come in above the engineers estimate. Granite Circle project consists of 1,100 feet of pipe that was subject to leakage. Public meeting was closed at 6:30 p.m. Director Sobik moved to close the Public Hearing. Upon second by Director Bevis, vote was taken and motion carried unanimously.

Review Action Item Management Report – Mr. McGrady discussed the action item report from the previous meeting. In the future the Board would like Mr. McGrady to distribute this list within one week of the meeting to the Board and Staff.

OPERATIONS & MAINTENANCE

Operations Report – Ms. Begeman presented the May/June – The storm on Monday, June 20th took out some equipment at the Surface Water Treatment Plant. An electrician came to the site and found the controller for two turbidimeters was damaged by lightning. The cost of the controller is \$2,200. The cost of the controller and turbidimeters are \$5,365. Once the extent of the damage is known, Mr. McGrady will notify the District's insurance company. Director Sobik moved to purchase the controller and possibly turbidimeters in two steps. Purchase the Controller first and then if it is found that the turbidimeters are damaged, purchase them separately. The not to exceed amount authorized by the Board to purchased equipment is \$5,500. Upon a second by Director Bevis, vote was taken and motion carried unanimously.

Ms. Begeman also discussed unaccounted for water at the Surface Water Plant.

CAPITAL ITEMS

Update on New Booster Station Construction/Startup – Mr. McGinn provided an update on the Roger Williams claim. Mr. Williams should have filed a Verified Statement of Claim. The Booster Station is operational and is being run. Golder and

RECORD OF PROCEEDINGS

Associates has completed their work. Mr. McGinn believes there is a need to check alarms. Director Sobik asked about the pad being crooked. Mr. McGinn will send an e-mail to Mr. Jim O'Donnell. Director Sobik pointed out the stoop in front of the door should be larger. The trees will be installed as part of the final landscape package.

Update On Walk Through with State and Project Close Out – Mr. McGinn reviewed the change orders submitted by Global Construction. Mr. McGinn believes that the leak repair is legitimate. The service line to 3780 Range View was very difficult to find and many hours were spent looking for that particular service line. Director Sobik moved to approve a change order in the amount of \$7,642. Upon second by Director Hogan, vote was taken and motion carried unanimously.

Project Timeline for Phase 4 Water Main Rehabilitation Project – The Board and Staff will review draft plans and get comments to JDS by July 21, 2016. Director Bevis moved to authorize JDS \$46,400 to complete design. Upon a second by Director Sobik, vote was taken and motion carried unanimously.

Discuss with JDS how to reconcile apparent mapping error shown on El Paso County's Assessor's Office Maps – Mr. McGinn believes there is an error on the Assessor's map. The Board would like to know if the yellow box shown on the County Assessor's Map is in fact owned by the District or is this, a mapping error? The Board's main concern is that the tank is on District owned land, which appears to be the case. JDS will add a note to the yellow box that is on the Higgins property. Mr. McGinn passed out a memo to the Board regarding this apparent mapping error and the Board would like to include the memo from Mr. McGinn with the minutes from this meeting.

FINANCIAL MATTERS

Payment of Claims - Mr. McGrady requested that the Board approve payment of claims represented by check numbers 04071 – 04093 totaling \$65,038.48 subject to Mr. McGrady discussing with Mr. Meggers, a minimum credit of a \$2,500 on the next CRS invoice, to offset the cost of the District's Audit and Accounting charges. Director Sobik moved to approve the payables. Upon a second by Director Hogan, vote was taken and motion carried unanimously.

Monthly Cash Position and Unaudited Financial Statements - Mr. McGrady presented the monthly cash position and unaudited financial statements for review by the Board which were accepted by the Board.

RECORD OF PROCEEDINGS

Review and Consider Resolution WE 2016-02 a resolution of the Forest View Acres Water District, El Paso County, Colorado, action by and through its Forest View Acres Water Activity Enterprise, approving a loan from the Colorado Water Resources and Power Development Authority for the purpose of completing and otherwise providing improvements and modification to the water system of the District; authorizing the form and execution of the loan agreement and a bond to evidence such loan; pledging certain revenues to the repayment of such bond; and prescribing other details in connection therewith. Director Bevis moved to approve resolution WE 2016-02 with all Board members being authorized to the sign loan agreement. Upon a second by Director Hogan, vote was taken and motion carried unanimously.

Review Loan Agreement - The Board discussed the Loan Agreement, however, there were still several items that needed to be cleaned up. The Board directed Mr. McGrady to work with the District's attorneys to get the agreement finalized prior to signature.

2015 Draft Audit Report - The report will be e-mailed to the Board for review and comment.

OTHER BUSINESS

Update on Source Water Protection Plan/Grant –

Review and Discuss Look Ahead Report – Mr. McGrady reviewed the report with the Board. The Board would like to add a construction schedule for Phase 4 improvements. It will be added to the report once the bids have been received.

Review and Discuss Implementation of District Policies –

LEGAL

Director Sobik moved that the Board enter into Executive Session pursuant to Section 24-6-402(4) (e), C.R.S. Upon a second by Director Bevis, a vote was taken and the motion carried unanimously.

The following items were discussed:

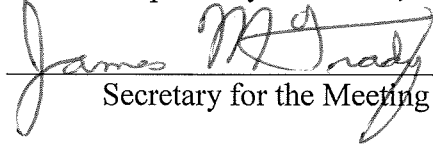
- Review and Discuss 1985 Agreement Negotiations
- Provide Update on Items Associated with 40Acre Land Swap with U.S. Forest Service

The Executive session was entered into at approximately 8:30 p.m. and exited at approximately 8:47 p.m.

RECORD OF PROCEEDINGS

ADJOURNMENT There being no further business to come before the Board, upon motion duly made by Director Hogan, seconded by Director Sobik, the meeting was adjourned at approximately 8:48 p.m.

Respectfully submitted,


Secretary for the Meeting

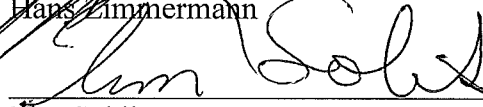
THESE MINUTES ARE APPROVED AS THE OFFICIAL JUNE 23, 2016 MINUTES OF THE FOREST VIEW ACRES WATER DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:


Anne Bevis

Eugene Ashe


Brad Hogan

Hans Zimmermann


Tim Sobik