

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE FOREST VIEW ACRES WATER DISTRICT AND THE BOARD OF DIRECTORS OF THE WATER ACTIVITY ENTERPRISE HELD April 27, 2017

A regular meeting of the Board of Directors of the Forest View Acres Water District and the Board of Directors of the Water Activity Enterprise (referred to hereafter as “Board”) was held on Thursday, April 27, 2017, at 6:00 p.m., at the Monument Sanitation District, 130 2nd Street, Monument, Colorado. This meeting was open to the public.

ATTENDANCE

In attendance were Directors:

Gene Ashe
Anne Bevis
Timothy Sobik
Brad Hogan
Hans Zimmermann

Also in attendance were:

Jim McGrady; Community Resource Services (“CRS”)
Clyde Penn; ORC, LLC
John McGinn; JDS Hydro
Eck Zimmermann; Resident

ADMINISTRATIVE MATTERS

Director Ashe called the meeting to order at around 5:59 p.m.

Agenda - Mr. McGrady distributed for the Board’s approval the proposed agenda. Director Hogan moved to approve the agenda as presented. Upon a second by Director Zimmermann vote was taken and motion carried unanimously.

Minutes – Motion to approve the minutes distributed electronically for the March 23, 2017 Regular Board meeting. Director Sobik moved the minutes be approved as presented. Upon a second by Director Zimmermann, vote was taken and motion carried unanimously.

Public Comment – none.

Review Action Item Management Report for March 23, 2017 – Director Ashe reviewed the list prepared by Mr. McGrady with the Board.

RECORD OF PROCEEDINGS

- The rekeying of District facilities is complete.
- Resend Drop Box instructions to all the Board members.
- Sampling point evaluation has been completed.
- Install sampling line at the time house near the Surface Water Plant is constructed. JDS will design new sampling point.
- Add to District Policies to Drop Box for Board review.
- Director Bevis will send TZA report out.
- Remove three month O&M due out as that has been done.
- Remove bank statement to Director Zimmermann as that was done.
- Remove tariff sheets. Completed
- Remove DOVE letter from Due Out list based on Clyde Penn's research.

Discuss Policy Review & Implementation Timeline – Director Ashe will send out the assignments. Mr. McGrady will ensure the policy document is updated and is added to the Drop Box. Add acceptance date to the Policy Review.

OPERATIONS & MAINTENANCE

Operations Report – Mr. Penn presented the March 2017/April 2017 Operations Report.

Update from ORC regarding Surface Water Treatment Plant Enhancements - Mr. Penn reported that Golder made the modifications including installing piping with a remote control valve. The plant is operational but trips out. The tank was cleaned on April 25, 2017. Mr. Penn will send the video of the tank cleaning. The PRV inspections and lead and copper checks will be completed soon. The meter reads for April have been completed.

Update on Rekeying of District Facilities – This project has been completed.

Update Board Regarding Piping Modification at the Booster Pump Mr. Penn reported that the parts are in but have not yet been installed. This will be done when the Surface Plant is stabilized.

Fire Hydrant Inspection Update – The hydrant report was distributed. A legend needs to be added to the report.

Modifications at Surface Water Plant for E-Coli Testing – Submit the Monitoring Plan by July 2017. Ms. Begeman is getting pricing for new filters. JDS feels this is CDPHE effort to look more closely at surface plants.

CAPITAL ITEMS

Monthly Report prepared by JDS Hydro – Phase 4 Water System Improvements. The paving did not pass. The compaction report

RECORD OF PROCEEDINGS

was sent to the County who agreed that the asphalt that was installed did not pass. The County issued a directive to Schmueser to remove and replace the asphalt patch. Schmueser decided to do core samples before engaging in the removal of the asphalt patch. Core samples were taken by Kiewit on April 26, 2017. Global filed a verified statement of claim. The statement of claim included items that the District rejected. Schmueser accepted the extra approved by the Board. Director Sobik's lot has been reseeded again by Global Underground who had used Director Sobik's lot for a staging area during Phases 1-3 of the water main replacement project. Director Sobik will give the seed a couple more weeks to germinate. Mr. Sobik indicated that he will consider a cash settlement if the seed does not germinate. The Board agreed to revisit this issue at the next meeting with the hope the issue can be resolved. Mr. McGinn will evaluate the seeding the third week of May and make a decision.

Site Cleanup and Re-Vegetation of Booster Pump Station to Include Access Road – Quotes have been requested from eight different companies.

Update Board on Phase 4 Water Improvement Punch List - The punch list was distributed for review.

Review and Consider Resolution 2017-01 Acceptance Resolution regarding Phase 4 Water Improvements - This item was tabled as a result of the asphalt failing to pass compaction testing.

FINANCIAL MATTERS

Payment of Claims - Mr. McGrady requested that the Board approve payment of claims represented by check numbers 04297 – 04315 totaling \$36,851.05. Also, ratify payment of claims represented by check numbers 04293 – 04296 totaling \$568.38. Director Zimmermann moved to approve the payables. Upon a second by Director Sobik, vote was taken and motion carried unanimously.

Monthly Cash Position and Unaudited Financial Statements - Mr. McGrady presented the monthly cash position and unaudited financial statements for review by the Board. Director Zimmermann indicated he too had reviewed the financial statements as well as the bank statements and he was satisfied. Based upon a recommendation by Director Zimmermann and Mr. McGrady, the financial statements were accepted by the Board.

Review and Consider Resolution 2017-02 Approving Rates and Fees with an effective date of May 1, 2017 – Motion to approve the resolution as presented was made by Director Sobik. Upon a second by Director Hogan, vote was taken and motion carried unanimously.

RECORD OF PROCEEDINGS

- Report Updating the Board on Various Metering Issues and Customer Billing Issues Related to the Implementation of the Beacon System – Mr. McGrady provided the Board with the current updates. The Board indicated they would like to have a meter replacement plan that will install new meters the District purchased in 2016.

OTHER
BUSINESS

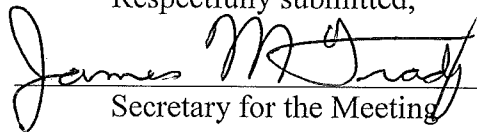
Review and Discuss Look Ahead Report –

- Change item 9 to Water Resources
- Change hydrologist to review scope
- Move Sobik lot reseeding to May 25, 2017
- The Board would like to have Mr. Penn discuss any leaks or emergency repairs as part of his operations report.

Badger Meter, EyeOnWater – Mr. McGrady reviewed the process with the Board. The Board wanted to know the cost to the District to implement this software technology.

ADJOURNMENT There being no further business to come before the Board, upon motion duly made by Director Sobik, seconded by Director Bevis, the meeting was adjourned at approximately 7:56 p.m.


Respectfully submitted,


Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL
APRIL 27, 2017 MINUTES OF THE FOREST VIEW ACRES
WATER DISTRICT BY THE BOARD OF DIRECTORS
SIGNING BELOW:




Anne Bevis



Eugene Ashe



Brad Hogan



Hans Zimmermann

Tim Sobik