

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR
MEETING OF THE BOARD OF DIRECTORS OF
THE FOREST VIEW ACRES WATER DISTRICT
AND THE BOARD OF DIRECTORS OF THE
WATER ACTIVITY ENTERPRISE
HELD
August 22, 2018**

A regular meeting of the Board of Directors of the Forest View Acres Water District and the Board of Directors of the Water Activity Enterprise (referred to hereafter as “Board”) was held on Wednesday, August 22, 2018, at 6:00 p.m., at the Monument Sanitation District, 130 2nd Street, Monument, Colorado. This meeting was open to the public.

ATTENDANCE

In attendance were Directors:

Eck Zimmermann
Brad Hogan
Hans Zimmermann
Marty Taylor
Nancy Wilkins

Also, in attendance were:

Joel Meggers; Community Resource Services (“CRS”)
Clyde Penn; ORC, LLC
Victor McBride; Customer
Curtis Rockwood; Customer
Hans Tuft; Customer

ADMINISTRATIVE
MATTERS

The meeting was called to order at 6:02 p.m.

Agenda - Mr. Meggers distributed for the Board’s approval the proposed agenda. Director Eck Zimmermann moved to approve the agenda as amended. Upon a second by Director Hans Zimmermann vote was taken and motion carried unanimously.

Minutes – The Board reviewed the minutes of the July 25, 2018 workshop meeting. Director Eck Zimmermann moved the minutes be approved as presented. Upon a second by Director Hans Zimmermann, vote was taken, and motion carried unanimously.

Public Comment on Non-Agenda Items – none.

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Update on Providing Water Service to Rockwood Development – Mr. Tuft had concerns with the JDS bill, Inclusion Fees, and an Easement.

Review and Discuss Tap Fee for Victor and Lori McBride of Cloven Hoof Estates – Mr. McBride presented background information regarding the purchase of his tap to the board.

OPERATIONS & MAINTENANCE

Operations Report – Mr. Penn presented the July/August 2018 Operations report for the Board's review, a copy of which is attached to these minutes and incorporated herein.

Update on the Installation of Remote Meters – Mr. Meggers presented that the installation had started off very well and should be completed by September.

CAPITAL ITEMS

Review and Coordinate Potential Opportunities from Completion of the Water Supply Reliability Study

- a. Revitalization of Dawson Well – The Board show it support for making this priority for the district. The Board directed Director Zimmerman to coordinate a conceptual plan and cost estimate for the draft 2019 budget with JDS JDS-Hydro.
- b. Steps of Developing Future Alluvial Water – The board decided to pursue this project after the Dawson Well project.
- c. Review and Discuss Return Flows Valuation Proposal by Leonard Rice Engineers for Potential Water Sale – The Board decided not to pursue this project.

FINANCIAL MATTERS

Payment of Claims - Mr. Meggers requested the Board approve the payment of claims for August represented by check numbers 04599 – 04613 totaling \$20,170.02. Check #04576 for \$15,000 to Leonard Rice was signed as they have completed their final presentation. Void check number #04607 for FlashAlert Newswire and cancel membership. Director Wilkins moved to approve the payables as amended. Upon a second by Director Taylor, vote was taken, and motion carried unanimously.

Monthly Cash Position and Unaudited Financial Statements – Treasurer Wilkins and Mr. Meggers reviewed and presented the monthly cash position and unaudited financial statements.

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DIRECTOR'S
ITEMS

Update on Potential Inclusions - Mr. Meggers reported that there had been no progress since the letters that were sent by the district prior to this meeting.

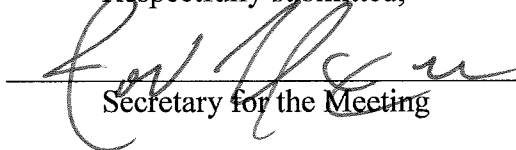
OTHER
BUSINESS

Look Ahead Report - Mr. Meggers reviewed and discussed the Look Ahead Report with the Board.


ADJOURNMENT

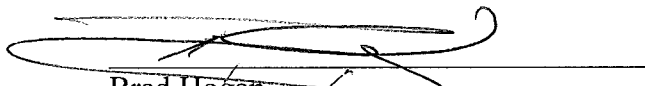
There being no further business to come before the Board, upon motion duly made by Director Hogan, seconded by Director Eck Zimmermann, the meeting was adjourned at approximately 8:30 p.m.


Respectfully submitted,

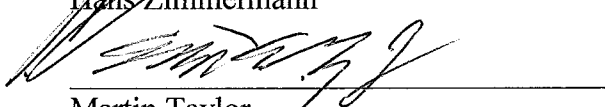

Secretary for the Meeting


THESE MINUTES ARE APPROVED AS THE OFFICIAL AUGUST 22, 2018 MINUTES OF THE FOREST VIEW ACRES WATER DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:


Eck Zimmermann


Brad Hogan


Hans Zimmermann


Martin Taylor


Nancy Wilkins

Forest View Acres Water District

Operations Report – 18 July 2018 to 17 August 2018

Prepared by Gabrielle Begeman and Clyde Penn

ORC Water Professionals

Arapahoe Water Plant

- The plant produced 98% of demand for June, Will be more in August because of flow in Canyon
 - o Last two years at this time it was 100%
- Purged Chlorine Analyzer as Needed – Chlorine Sensor going bad – checking on pricing for replacement part
- Plant Ran most of the time because of flow in the Canyon >> 8 – 12 Hours per day
- Plant Checks, Mixed Chemicals

Booster Pump Station

- Checked Booster Station

Distribution

- Meters Read on 26 July 2018 and will read meters on 29 August 2018
 - o As of right now – Approximately 45 new meters installed
 - One meter install setter installed Backward – Had to locate curb stop and isolate while meter was installed
 - Same Problem at 18475 Oxbridge Rd – Haven't located curb stop yet.
- Monthly BACTI's Sample / HAA5; TTHM samples

Surface Water Plant

- The plant produced 2% of demand for July, will be Lower for August
 - o Last two years at this time it was 0%
- Plant only staying on line, for 2 – 3 hours, inlet pressure drops to around 50 – 55 psi. with a flow of 10 - 15 gpm
- Completed monthly MOR report for state – No Violations
- Pulled Raw Water BACT Samples – Two Times

- Recycle Line Cracked – Parts on Order to Repair
- Sand has been delivered
- Plant Checks, Mixed Chemicals
- Cleaned / Calibrated Turbidity Meters

Locates

- Completed 3 Locates for the Month
 - o 18855 Rockbrook - Landscaping
 - o 4670 Limestone – Garage Addition
 - o 2845 Lake Meadow – Sprinkler Repair
 - o 18810 Cloven Hoof – CATV Install

Meters

- Installed 3 new endpoints; Meters operational now

Projects

- Shelving AWP – Not Started

Production for the Month of July 2018

Year	Month	SWTP Production - BW	% of Total	AWP Production	% of Total	Total Production	Total Water Sold	Percentage Discrepancy
2018	Jan	1,488,302	99%	12,965	1%	1,501,267	1,084,766	27.74%
	Feb	1,573,180	92%	132,550	8%	1,705,730	1,129,429	33.79%
	Mar	1,156,615	88%	152,361	12%	1,308,976	1,052,902	19.56%
	Apr	1,154,530	87%	171,314	13%	1,325,844	1,109,939	16.28%
	May	899,460	43%	1,203,319	57%	2,102,779	1,771,596	15.75%
	Jun	1,066,912	43%	1,401,376	57%	2,468,288	2,068,677	16.19%
	Jul	40,469	2%	2,467,250	98%	2,507,719	2,083,338	16.92%
	Aug							
	Sep							
	Oct							
	Nov							
	Dec							
Total		7,379,468	65%	5,541,135	35%	12,920,603	10,300,647	20.28%

2018 Water Leaks:

11 February 2018 – Forest View and Red Forest: Repaired by J&K; Flowed Hydrants after Repairs