

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE FOREST VIEW ACRES WATER DISTRICT AND THE BOARD OF DIRECTORS OF THE WATER ACTIVITY ENTERPRISE HELD September 26, 2018

A regular meeting of the Board of Directors of the Forest View Acres Water District and the Board of Directors of the Water Activity Enterprise (referred to hereafter as "Board") was held on Wednesday, September 26, 2018, at 6:00 p.m., at the Monument Sanitation District, 130 2nd Street, Monument, Colorado. This meeting was open to the public.

ATTENDANCE

In attendance were Directors:

Eck Zimmermann
Brad Hogan
Hans Zimmermann
Marty Taylor
Nancy Wilkins

Also, in attendance were:

Joel Meggers; Community Resource Services ("CRS")
Clyde Penn; ORC, LLC

ADMINISTRATIVE MATTERS

The meeting was called to order at 6:01 p.m.

Agenda - Mr. Meggers distributed for the Board's approval the proposed agenda. Director Eck Zimmermann moved to approve the agenda. Upon a second by Director Hans Zimmermann vote was taken and motion carried unanimously.

Minutes - The Board reviewed the minutes of the August 22, 2018 regular board meeting. Director Taylor moved the minutes be approved as presented. Upon a second by Director Wilkins, vote was taken, and motion carried unanimously.

Public Comment on Non-Agenda Items - none.

OPERATIONS & MAINTENANCE

Operations Report - Mr. Penn presented the August/September 2018 Operations report for the Board's review, a copy of which is attached to these minutes and incorporated herein.

Director Hogan motioned that Schmueser & Associates bill the homeowner directly instead of the District. Director Hans

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Zimmermann moved to approve. Upon second by Director Wilkins, vote was taken, and motion carried unanimously.

CAPITAL ITEMS

Review and Discuss Dawson Capital Improvement Plan – Director Eck Zimmermann presented the preliminary cost estimate and assumptions. He presented that the cost estimate for phase one by JDS-Hydro Consultants is \$14,500. Director Taylor moved to approve starting Phase One of the Dawson Project with JDS-Hydro. Upon a second by Director Hans Zimmermann, vote was taken, and motion carried unanimously.

Review and Discuss Converting the Back-Wash Pond into Raw Water Storage – Director Eck Zimmermann had nothing to report as this time.

Review and Discuss Solar Power Opportunities – Director Taylor requested more time to perform additional research.

Reserve Pump Arapahoe – The Board discussed having JDS-Hydro research purchasing a backup reserve pump for the ATP. Director Hans Zimmermann moved to approve to pursue the purchase of the backup reserve pump. Upon second by Director Eck Zimmermann, vote was taken, and motion carried unanimously.

FINANCIAL MATTERS

Payment of Claims - Mr. Meggers requested the Board approve the payment of claims for September represented by check numbers 04622 – 04637 totaling \$57,052.87. Check number #04634 to Schmueser & Associates was voided. Staff was directed to contact Schmueser & Associates and have them bill the homeowner directly for services rendered. Director Taylor moved to approve the payables as amended. Upon a second by Director Eck Zimmermann, vote was taken, and motion carried unanimously.

Monthly Cash Position and Unaudited Financial Statements – Treasurer Wilkins and Mr. Meggers reviewed and presented the monthly cash position and unaudited financial statements.

Review and Discuss Preliminary Draft 2019 Budget – Director Wilkins presented the very first draft of the 2019 budget. The board reviewed and discussed revisions. A second draft will be circulated to the board prior to the next Board meeting.

DIRECTOR'S ITEMS OTHER BUSINESS

Update on Higgins Inclusions – The board reviewed and discussed that inclusions fees and review / inspection fees are owed to the

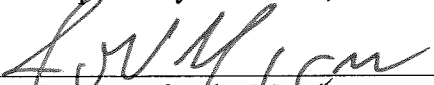
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district by all three lots within the Higgins Inclusion area. The board directed staff to have the District's Law Firm pursue collection of what is owed.

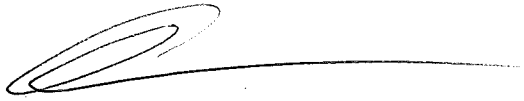
Look Ahead Report - Mr. Meggers reviewed and discussed the Look Ahead Report with the Board.

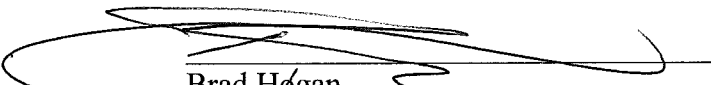
ADJOURNMENT There being no further business to come before the Board, upon motion duly made by Director Hans Zimmermann, seconded by Director Eck Zimmermann, the meeting was adjourned at approximately 7:50 p.m.

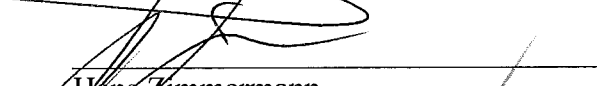
Respectfully submitted,



Secretary for the Meeting


THESE MINUTES ARE APPROVED AS THE OFFICIAL SEPTEMBER 26, 2018 MINUTES OF THE FOREST VIEW ACRES WATER DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:


Eck Zimmermann


Brad Hogan


Hans Zimmermann


Martin Taylor


Nancy Wilkins

Forest View Acres Water District

Operations Report –17 August 2018 to 20 September 2018

Prepared by Gabrielle Begeman and Clyde Penn

ORC Water Professionals

Arapahoe Water Plant

- The plant produced 95% of demand for August, Will be Less in September because of better flow in Canyon
 - o Last two years at this time it was 100%
- Purged Chlorine Analyzer as Needed – Ordered replacement tubing for Analyzer to replace
- During September Plant Ran on Average once a day for a few hours because SWP Unable to keep up with demand
- 8/25 Low Tank Alarm – AWP would not start; Booster Station would not start
 - o Called in MVEA – They said line voltage ok – problem with power in building
 - Called in Electrician – couldn't find anything wrong; could start AWP in hand but not Auto
 - 8/27 Controls Tech came in and Reset Booster Station and was able to get AWP to run in AUTO
- Plant Checks, Mixed Chemicals

Booster Pump Station

- Checked Booster Station

Distribution

- Meters Read on 28 August 2018 and will read meters on 27 September 2018
 - o Meter install complete
- Monthly BACTI's Sample / Lead and Copper Samples

Surface Water Plant

- The plant produced 5% of demand for August, will be Higher in September
 - o Last two years at this time it was 0%
- Plant staying on line, continuous, inlet pressure drops to around 70-95 psi. with a flow of 35 - 40 gpm; Runtimes around 30 – 60+ hours between Backwashes

- 8/25 Low Tank Alarm – SWP would not start
 - o Called in MVEA – They said line voltage ok – problem with power in building
 - Called in Electrician – couldn’t find anything wrong;
 - 8/27 Controls Tech came in and found program was deleted – Possible power surge; reloaded program and started unit
- Completed monthly MOR report for state – No Violations
- Pulled Raw Water BACT Samples – Two Times
- Turned in Lead and Copper Samples
- Recycle Line Cracked – Parts on Order to Repair
- Sand has been delivered
- Plant Checks, Mixed Chemicals

Locates

- Completed 4 Locates for the Month
 - o 3885 Sierra Vista Rd – New Build
 - o 960 Forest View Rd - Fence
 - o 4385 Sandstone - Fence
 - o 4660 Red Stone Ridge – New Build

Meters

- Two new Meters installed; New Builds

Projects

- Shelving AWP – Not Started

Production for the Month of August 2018

Year	Month	SWTP Production - BW	% of Total	AWP Production	% of Total	Total Production	Total Water Sold	Percentage Discrepancy
2018	Jan	1,488,302	99%	12,965	1%	1,501,267	1,084,766	27.74%
	Feb	1,573,180	92%	132,550	8%	1,705,730	1,129,429	33.79%
	Mar	1,156,615	88%	152,361	12%	1,308,976	1,052,902	19.56%
	Apr	1,154,530	87%	171,314	13%	1,325,844	1,109,939	16.28%
	May	899,460	43%	1,203,319	57%	2,102,779	1,771,596	15.75%
	Jun	1,066,912	43%	1,401,376	57%	2,468,288	2,068,677	16.19%
	Jul	40,469	2%	2,467,250	98%	2,507,719	2,083,338	16.92%
	Aug	136,829	5%	2,481,935	95%	2,618,764	2,197,529	16.09%
	Sep							
	Oct							
	Nov							
	Dec							
Total		7,516,297	57%	8,023,070	43%	15,539,367	12,498,176	19.57%

2018 Water Leaks:

11 February 2018 – Forest View and Red Forest: Repaired by J&K; Flowed Hydrants after Repairs

27 August 2018 – Sandstone and Pixie Park PRV – Leaking; Parts (SS) on order

27 August 2018 – 4315 Sandstone service line leak - Isolated